

HOW TO HOST THE CODEJIKA.COM “1-HOUR WEBSITE” EVENT

Instructional Document

What is the 1-Hour Website?

- Fun event, participants learn to code a simple landing page.
- No software, no internet, and no experienced trainers are required.
- Duration: 1 hour
- Managed by a student, school teacher or Club Mentor.

What you need:

- Computers or laptops.
- “1 Hour Website” Curriculum.
- Attendance Register:
- Branded Materials

The venue or School PC Lab

Some tips around the venue:

- Remind the School or venue of the event multiple times.
- Make sure to get the contact numbers of an additional person at the school or (other PC Lab) and ensure you remind them both a few days before.
- Usually, an SMS or email is enough. If you don't receive confirmation make sure to give a courtesy call to ensure all is in order.
- Venue usage: Try to get your permission in writing.
- That way if the event is held off-hours or during a holiday or weekend you won't have trouble getting through security or other administrative hassles.
- Check the PCs or each laptop in the lab, just make sure you have the correct logins, the desktops are set up well, the PCs are functional and the curricular material is copied to and accessible on the desktop of each PC.
- Print the [Content/Event overview document](#), Handouts & Cheat Sheets.
- Make sure you have enough copies and don't wait till the day before. There are often unforeseeable problems with printers or files.

Online Event

- If you are interested in running an online event, please how you can prepare for your event
- Select a number of students between 5-30.
- Open a WhatsApp group with the learners and send them digital flyers for the virtual event.
- Each learner will need to have access to a computer and a good internet connection.
- Create a google meet/zoom/Microsoft Teams meeting
- Time the students and end the session after 1 hour.
- When the 1 hour has finished, ask each student to showcase their website with the class and give them positive feedback.
- Ask all the learners to turn on their screens and take a screenshot of your online class and share it on your social media.

Promote your “1 Hour Website” Event

You may or may not use some or all of these ideas:

- Print A3 Posters – Fill in the details with a black marker and post 10-15 in key areas around the school (or community.) Click [here](#) to download the poster.
- Post the Signup list in at least one simple, easy-to-identify place (usually in front of the PC Lab.) If the event is in a community area, you can ask the student to SMS you his or her details to reserve a place.
- Distribute Flyers – Print as many copies as you like. You may also send digital flyers via email, WhatsApp or social media.

Plan your technology needs

Check if your computer has:

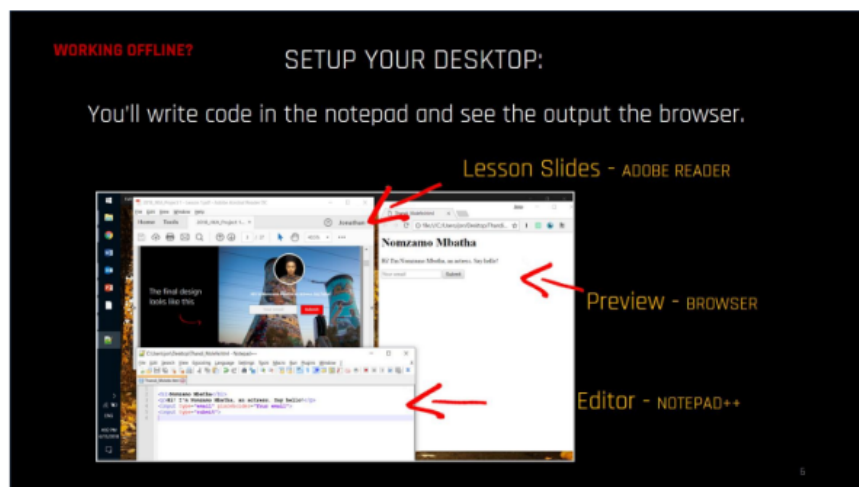
- Notepad (Click: “Start” & type “Notepad” it should already be on any PC.)
- Adobe Reader (Every PC should have a program that can view PDFs.)
- Internet Browser (You don’t need the internet, but you need a browser. Any browser will work; Internet Explorer, Firefox, Chrome, Opera or Safari.)
- See if the computer/laptop login details work.
- Check to see if each keyboard and mouse works properly.

- Download the "1 Hour Website" by clicking here and copy it to each PC that you will be using. Click [here](#) to download the "1-hour website".
- Paste the "1-hour website" Folder onto the desktop of each PC or Laptop
- Go through the lessons yourself first:
- Run a virus scan on your PCS (If you need an Antivirus you can use FREE Avast or any other: www.avast.com, this is optional)

Optional

- Start your "1 Hour Website Session" with an inspiring speaker or video
- Have a role-model speaker or personality give a short talk about coding or learning new skills.
- Play a Video: Or play one of these fun videos to inspire the team before they start:
 - 2017 Coder of the Year Awards - 1 Min:
<https://www.youtube.com/watch?v=LCvuh-chXnA>
 - Code for Change - Meet the Team - 3 Mins:
<https://www.youtube.com/watch?v=da82NlbzsHo>
 - Why I learned to Code 13 Reasons - Young Girl: 5 Mins:
<https://www.youtube.com/watch?v=YqcVA320Vz4>
 - Do an Ice-breaker Game: Get the student excited, awake and interacting with a partner.

This is how you will encourage the club leaders to set up their screens:



Celebrate

- That's amazing! You've come to the end. Make sure to celebrate with your whole team and all the great students. What a fantastic start to a new career, new ideas and a new future for many.
- Don't forget to take lots of photos of the learners and some of their websites.

What comes after the “1 Hour Website” Event?

1. Ask students to create a profile and start learning on the CodeJIKA platform:
www.codejika.org
2. Create a coding club with a group of students and register your [club here](#)
3. Introduce the CodeJIKA coding program to other students in your school/community,
<https://codejika.org/teach-coding-resources/#curriculum>

If you need support, please contact

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